

PUBLIC SCHOOL 212 QUEENS

34-25 82nd Street, Jackson Heights, NY 11372
Tel: (718) 898-6973 Fax: (718) 898-7068

Laura Curry, Principal

Rita Rosenthal, Assistant Principal

Katiria Rodriguez, Assistant Principal

“WHERE EVERYONE GROWS”

Grading Policy 2024-2025

PS 212Q is dedicated to the achievement of all students to prepare them with the academic and social skills required for college and career readiness. This document describes our grading scales used, how grades are determined, and the grading timelines.

Our grading policy applies to all students, including Students with Disabilities (SWD), Multilingual Learners (MLLs) and English Language Learners (ELLs). Please note all students, regardless of being an ELL or SWD, are held to grade level promotional criteria, unless it specifically states otherwise on their Individualized Education Program (IEP).

All students, including students with disabilities, receive grades based on how well they master grade level concepts, content, and skills addressed in a subject. The IEP describes specially designed instruction and accommodations for an individual student that is used to create access to grade-level standards and enable progress toward annual goals.

School Wide Grading Policy

All student benchmark assignments are graded and assigned a performance level based on the percentage correct. Benchmark assignments are math unit tests, phonics unit tests (Foundations), writing unit published work, reading unit assigned comprehension responses, and science and social studies unit tests. All teacher rubrics align to the below scale. Attendance is not a factor in a student's grade. When students attend school consistently, they have the greatest opportunity to make progress, receive support from their teachers, and demonstrate their learning.

<u>Performance Level</u>	<u>Percentage</u>	<u>Explanation</u>
4	95% -100%	Exceeds New York State Standards
3	80% - 94%	Proficient in New York State Standards
2	65% - 79%	Approaching New York State Standards
1	0% - 64%	Below New York State Standards
NL		Newly enrolled student who was unable to complete requirements due to date of enrollment.

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Subjects Assessed in the 2024 - 2025 School Year

Students are assessed in the following courses:

- English Language Arts
 - Reading
 - Writing
 - Listening
 - Speaking
- English as a New Language (ENL students only)

- Spanish (Dual Language students only)
- Mathematics
- Science
- Social Studies
- Cluster Courses (Physical Education, Visual Arts, Music, SEL, and Technology)

Make-Up/ Missed Assignment Policy

Missed assignments should be made up immediately following the student's return to school with an excused absence note. Late assignments should be made up. Please coordinate with classroom teachers to work out making up assignments. Parents and students are responsible for reaching out to teachers if there are any foreseeable obstacles in the completion of an assignment before the due date.

Report Card Grades

Report cards are distributed three times per year in November, March, and June; with an overall grade reported in June. Report card grades follow the numeric system as outlined above. The minimum grade a student must receive to "pass" or meet NYS Standards is a level 3. The Performance Level of 2 is below New York State Standards. While it is approaching standards, a performance level of below standards (2) is not on grade level or meeting Standards. Grades are cumulative and show students' progress throughout the year. Reports cards are found on your child's New York Schools Account page

<https://www.schoolsaccount.nyc/>.

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How Parents are Informed

Parents may view their child's report card by accessing their child's New York Schools Account (<https://www.schoolsaccount.nyc/>). Report cards may be viewed online in November, March, and June. Report cards will be backpacked home on dates listed in the table below.

New Admits

Students in the classroom for at least four (4) weeks will receive grades on the report card based on initial, benchmark assessments for the grade level. Students in the classroom for less than four weeks prior to the closing of a marking period will receive narrative comments representing how they are acclimating and adjusting to the new classroom environment and a grade of 'NL' for 'new learner'.

Marking Periods

<u>Dates</u>	<u>Marking Periods</u>
9/5/24 - 11/29/24	Marking Period 1
12/02/24 - 2/28/25	Marking Period 2
3/3/25 - 6/26/25	Marking Period 3

Report Card Dates – Available on New York Schools Account

<u>Date</u>	<u>Marking Periods</u>
12/5/24	Marking Period 1
3/6/25	Marking Period 2
6/26/25	Marking Period 3

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Report Card Monitoring

Report Cards are reviewed prior to finalization and distribution to parents. Report cards are reviewed by the administration.

Review includes:

- Grammar and spell check
- Consistency between classes, comments, and grades, (for example, student is reading 1 year above grade level however receives a 2 in reading).

Schoolwide Assessments

<u>Grade</u>	<u>Assessment Type</u>	<u>Administration Dates</u>	<u>Benchmark Levels</u>
K, 1, 2	Acadience assessment of phonemic and phonological awareness, and reading fluency	October February May	Below/Well Below Standards Approaching Standards On or Above– Meets Standards
K – 5	iReady Mathematics Assessment	October February May	Red – Below Standards Yellow – Approaching Standards Green – On or Above Standards
3 – 5	iReady English Language Arts Assessment	October February May	Red – Below Standards Yellow – Approaching Standards Green – On or Above Standards

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Parent Teacher Conference Dates

Parent teacher conferences will be via the Zoom platform. Times are 12:30 pm to 2:20 pm and 4:30 pm to 7:30 pm. Arrange an appointment with your child's teacher.

<u>Date</u>
12/05/24
3/6/25

Promotion in Doubt Process

<u>Process</u>	<u>Date</u>	<u>Action</u>
Early notice to families 1 st Marking Period Report Card	Fall Parent-Teacher Conferences	Schools give early notice to parents in the report card if the child's performance is not meeting grade level standards.
Criteria checks and notification letter	January and early February	Schools identify students not on track to meet promotion benchmarks and grade level standards at the end of the school year. Families of students whose promotion is in doubt receive an email or written notice in the mail.
Notice to families 2 nd Marking Period Report Card	Spring Parent-Teacher Conferences	Schools give early notice to parents in the report card if the child's performance is not meeting grade level standards.

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		Families are advised if a student’s work as improved or continues to not meet grade level standards.
Promotion Portfolio Review June Final Report Card	May and June	Based on student work and assessments from throughout the school year. Principal makes promotion decisions with the classroom teacher based on the English language arts and math skills shown in the student’s portfolio. Families of students who will not be promoted are notified by the school.

Summer School Recommendations or Promotion Status

If a student receives an overall grade as a level (1) in English Language Arts and/or Mathematics or both in the June marking period, they will be recommended for summer school and to possibly be retained. If a child is on track to be promotion in doubt, a meeting will be held with families in January. Families can discuss their child’s progress with their teacher during an agreed upon time, and at the December and March parent-teacher conferences. Notices will be sent home to families in January and June to notify parents of the decision. Families have the right to appeal this decision and begin that process by informing the principal.

*This policy will be reviewed annually.